

**MINUTES OF REGULAR MEETING  
OAK LAWN PARK DISTRICT  
BOARD OF COMMISSIONERS  
HELD ON MAY 9, 2022**

The Board of Commissioners of the Oak Lawn Park District was convened in a Regular Meeting on May 9, 2022 at 7:00 p.m. with President Boland presiding.

**ROLL CALL:**

Present: Buschbach, Coughlin, Donahue, Johnson, and Boland  
A quorum was present.

**APPROVAL OF MINUTES:**

**Regular Meeting of April 11, 2022**

Buschbach moved, Johnson seconded to approve.

Voting: Aye: All

Abstain: Boland

Nay: None

**CITIZENS TO BE HEARD/CORRESPONDENCE:**

**Volunteer of the Month – Karen Schmidt**

We are so thrilled to honor this month's volunteer of the month. She has spent countless hours assisting in the Special Recreation Department. She spends much of her free time being a volunteer coach for winter games, bocce, track & field, swimming, and bowling. She also has held a few different volunteer positions within the OLPD Special Recreation Athletic Support Association (SRASA). She continually blows everyone away with her fundraising skills and always helps so much in that department at our annual Windy City Thunderbolts Game, Chicago Wolves Game, and our Volleyball for Charity (VFC) event. She has been a renaissance woman for VFC, helping with raffles, volunteers, concessions and ticket sales for the past 7 years. We could not do it without her.

Karen Schmidt continually puts others before herself and we are so lucky to have her in our department not only as an amazing volunteer but as the #1 fan to her daughter Bianca.

Congratulations Karen Schmidt on being our Volunteer of the Month!

**Oak Lawn Parks Foundation**

Steve Loulouis, Oak Lawn Parks Foundation Chairman, presented the park district with a donation in the amount of \$2,200. Loulouis stated that the funds were raised through a Trivia Night fundraiser held at Johnson-Phelps VFW.

Loulouis stated that the Parks Foundation is looking forward to offering their Annual Golf Outing again this year at Stony Creek Golf Course in October.

**NEW BUSINESS:** None

**FINANCE REPORT:**

Coughlin moved, Johnson seconded to approve the payables of \$707,161.30 for the period of April 1, 2022 to April 30, 2022.

Voting: Aye: All

Nay: None

**UNFINISHED BUSINESS:** None

**CONSENT AGENDA:**

**Designation of Freedom of Information and Open Meetings Act Officers**

The Park District is required to designate one or more staff members as Freedom of Information Act and Open Meetings Act officers.

Coughlin motioned, Buschbach seconded to approve Tom Hartwig and Tracey Gallik as the district's officers.

Voting: Aye: All  
Nay: None

**Authorized Agent for IMRF**

Buschbach motioned, Johnson seconded to approve Delaney Harty, HR and Safety Manager as the district's IMRF Agent.

Voting: Aye: All  
Nay: None

**Display of FY' 22 Amended Budget**

Staff asked the Board for approval to place the amended budget on display for 30 days.

Johnson moved, Coughlin seconded to approve the amended budget be put on display.

Voting: Aye: All  
Nay: None

**Display of FY' 23 Budget**

Law requires that the budget be put on display for public inspection for 30 days before final approval. During this time the district can still make minor changes to the proposed budget before it is finally adopted.

Staff asked the Board to approve the proposed budget be placed on display for 30 days.

Coughlin moved, Johnson seconded to approve the budget on display.

Voting: Aye: All  
Nay: None

**LEGAL:**

**Review of Executive Session Minutes**

Attorney Farrell stated for accreditation standards the district is required to review Executive Session Minutes semi-annually. Farrell said at this time there are no new Executive Session Minutes to review.

**APPROVAL OF BIDS OVER \$25,000:**

**Central Pool Renovations**

Staff recommended that the Central Pool Renovation bid be awarded to Stuckey Construction Company, Inc.

Coughlin moved, Johnson seconded to approve the bid to Stuckey Construction Company, Inc.

Voting: Aye: All  
Nay: None

**APPOINTMENT OF OFFICIALS:**

**Director**

Buschbach motioned, Coughlin seconded to appoint Tom Hartwig as Director of the Oak Lawn Park District.

Voting: Aye: All  
Nay: None

**Attorney**

Johnson motioned, Coughlin seconded to appoint John Farrell as Attorney.

Voting: Aye: All  
Nay: None

**MATTERS OF THE DIRECTOR:**

Hartwig wished all the moms a happy belated Mother's Day.

Hartwig congratulated Commissioner Buschbach, Donahue and Johnson for completing their first year on the park board.

Hartwig thanked Ryan Gory and the Maintenance staff for getting the splash pads up and ready for the Summer season.

Hartwig discussed the Volleyball For Charity (VFC) tournament that was offered last month at the Pavilion. Hartwig stated that it was a beautiful day for the tournament. Hartwig congratulated Commissioner Donahue and his team on taking first place in division two at the tournament. Hartwig thanked all staff that were involved with planning and running the event.

Hartwig reported that there are over 100 teams registered for the Summer softball league at the Pavilion this year. Hartwig made mention that this is one of the largest leagues in the state.

Hartwig discussed registration numbers for the Gym Ninja program and Youth Day Camp at Oak View. Hartwig said both programs are busting at the seams with enrollments.

Hartwig stated that all full-time staff will be meeting on Tuesday, May 10<sup>th</sup> to discuss the districts new Strategic Plan. Hartwig said that once the plan and initiatives have been finalized that he will share it with the Board.

**PRESIDENT'S REPORT:**

Boland thanked staff for working hard on getting everything up and running for this busy Summer.

Boland stated that she attended the Volunteer Recognition Dinner and complimented everyone involved in planning the event.

Boland thanked the other Commissioners for allowing her to be Board President for the past year.

**MATTERS OF THE COMMISSIONERS:**

Buschbach stated that it is hard to believe that it has been a year already that he has been on the Board. Buschbach said that staff do such a great job across the district that it makes it easy to be a Board member.

Buschbach complimented staff on the enrollment numbers for Summer programs.

Buschbach mentioned that he recently attended a party at Stony Creek and he stated that the food and service was wonderful.

Coughlin congratulated Ron Badali on the new position as Superintendent of Finance.

Coughlin stated that the staff reports are always wonderful to read and she is happy to see how high the enrollment numbers are across the district.

Coughlin said she is excited for the warmer weather and looking forward to seeing patrons out at our parks.

Johnson stated that Oak Lawn Professional Firefighters Local 3405 will be making a donation to the district next month for their Autism Awareness fundraiser event.

Johnson said he attended an event at Stony Creek this past weekend and the entire event went great. Johnson complimented the entire staff at Stony Creek for doing such a wonderful job.

Johnson made mention of how he walks his dog by the Racquet Center most mornings and he recognized that Racquet Center staff for always having the building open on time for patrons to enjoy.

Donahue echoed Buschbach about completing his first year on the Board. Donahue stated that the process has been a great learning experience and he is looking forward to the years to come on the Board.

Donahue congratulated Ron Badali on the new position.

Donahue stated that he participated in the Volleyball For Charity Tournament at the Pavilion on April 23<sup>rd</sup>. Donahue was happy to announce that his team took first place in their division. Donahue stated that he received glowing reviews from the people he spoke with regarding the tournament.

**ELECTION OF OFFICERS:**

**President**

Johnson nominated Commissioner Coughlin to be Board President for the coming year; Buschbach seconded.

Voting: Aye: All  
Nay: None

**Vice President**

Coughlin nominated Commissioner Johnson as Vice President; Buschbach seconded.

Voting: Aye: All  
Nay: None

**Secretary**

Donahue nominated Commissioner Buschbach as Secretary; Coughlin seconded.

Voting: Aye: All  
Nay: None

**COMMITTEE APPOINTMENTS:**

Coughlin made the following appointments:

- Finance ..... Commissioner Johnson
- Public Relations & Marketing ..... Commissioner Buschbach
- Recreation ..... Commissioner Donahue
- Building & Grounds ..... Commissioner Boland

**ANNUAL MEETING:**

**Appointment of Auditors**

Boland motioned to approve Lauterbach & Amen; Johnson seconded.

Voting: Aye: All  
Nay: None

**Designation of Depositories**

Buschbach motioned, Johnson seconded to approve the depositories as presented:

1. Illinois Funds
2. First Midwest Bank
3. Illinois Trust

Voting: Aye: All  
Nay: None

**Designation of Newspapers for Legal Notices**

Boland motioned, Buschbach seconded to approve the newspapers listed:

1. Southtown STAR
2. Oak Lawn Independent
3. Reporter
4. Chicago Tribune
5. Chicago Sun-Times

Voting: Aye: All  
Nay: None

**ADJOURNMENT:**

Boland moved, Johnson seconded to adjourn at 7:27p.m.

Voting: Aye: All  
Nay: None

Respectfully submitted,

  
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Mary Pat Coughlin, President

  
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Tracey Gallik, Recording Secretary